



2024 CKLDP Participation Agreement Form

Overview

CKLDP's success is incumbent upon active participation by the program scholars, and therefore session attendance is mandatory. Each member is allowed one excused absence. If two sessions are missed, a fine of \$50 will be charged. A second absence will result in an additional \$50 fine and expulsion from the program.

The following agreement form must be completed and signed by the applicant, firm/company principal, and/or nominator. These additional signatures are required to demonstrate the firm's commitment to the supporting the applicant's full participation.

Applicant's Signature

I fully understand the attendance and tuition requirements for the Christopher Kelley Leadership Development program as well as the responsibilities of participation as a scholar, including planning one of the sessions with a partner, fundraising to cover the cost of that session, with a minimum sponsorship requirement of \$500, separate from tuition expenses, and documentation of the following session including photo documentation, development of the session summary and associated social media posts, and agree to fulfill those requirements, if selected.

A light blue rectangular box intended for the applicant's signature.

Signature

Date

Printed Name of Applicant

AIA Number (if applicable)

Firm Leadership Signature

I authorize and encourage the above applicant to participate fully in the Christopher Kelley Leadership Development Program and fully understand the attendance requirements as outlined above.

A light blue rectangular box intended for the firm leader's signature.

Signature

Date

Printed Name of Firm Leader

AIA Number (if applicable)



2024 CKLDP Tuition Assistance Request Form

Overview

Tuition assistance is available to a select number of applicants. Grants may cover up to 50 percent of the program tuition and are awarded at the discretion of the AIA|DC Chapter.

Requirements to qualify for tuition assistance:

- AIA|DC membership
- Small firm size with limited resources
- Legitimate financial need

If you believe that you qualify for tuition assistance, please complete the following and return with your CKLDP application.

Applicant's Signature

I fully understand the attendance and tuition requirements for the Christopher Kelley Leadership Development program and agree to fulfill those requirements if selected.

Applicant Name

AIA|DC Member Id (if applicable)

Name of Firm + No. of Employees

Using the space provided below, briefly explain the reason you are requesting tuition assistance